

APPROVED 12/3/2014

**LIBRARY BOARD OF TRUSTEES MEETING
October 22, 2014**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Powers
Members present: Powers, Weins, Earle, Lisica, Steffey
Library staff present: Director: Thomas,
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Powers.
Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Weins, to approve minutes as presented, 2nd Powers.
Motion approved.
- Public Discussion
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
None
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Dated October 17, 2014
Motion made by Weins, 2nd by Lisica to receive and file financial report.
Motion approved.
B. Monthly Fund Report – City Printout
Dated October 21, 2014.
C. City Treasurer report –
Received dates as of 9/30/14, 8/31/14, 7/31/14.
Motion made by Powers, 2nd by Weins to receive and file. Motion
approved
- Public Discussion
If you wish to be heard on any agenda item, please identify yourself and
give agenda item.
- V. BUSINESS
A. OLD
1. Library Director evaluation
Board of Trustees excused the director and utilized the Director’s
Annual Performance Evaluation form and written comments to develop
a final evaluation which the Board president will share with the
director.
2. Wages & Salaries.
The impact of Michigan minimum wage laws needed to be addressed
due to its impact on staff wages. Policy committee will meet and
present options at next Board meeting.

B. NEW

1. Election of officers

Annual election results are: President=Powers, Vice-president=Earle,
Treasurer=Weins, Secretary=Lisica

2. Committee appointments

Personnel = Lisica, Steffey, Earle, Public Relations = Earle, Steffey,
Finance/Budget = Weins, Lisica, Powers.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

Pre-school, storytime, Genealogy programs, etc.

B. New employee

Clerk position – Jennifer Stone

C. Freegal Music

Music download service through SLC

D. Donation report

Current total stands at \$39,363

E. Notary service

Library is looking into providing Notary Service

F. Shop local/Holiday Bazaar

Friends will have the annual bazaar in conjunction with the Saturday
Shop Local program

G. Other

VII. ADJOURN

Meeting adjourned @ 9:45 pm

VIII. NEXT MEETING DATE - December 3, 2014@ 7:30 PM