

**LIBRARY BOARD OF TRUSTEES MEETING
March 26, 2014**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Earle.
Members present: Weins, Lisica, Parus
Member excused: Powers
Library staff present: Director: Thomas, Assistant Director: Goike, Library Clerk: Van Tiem
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Earle.
Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Parus, to approve minutes as presented, 2nd Earle.
Motion approved.

Public Discussion

This is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the Board.

- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report
Dated March 25th.
 - B. Monthly Fund Report – City Printout
Dated March 25th. Due to payment patterns that have changed from previous years, the balancing of reports with library reports results with the inability to track the data. A meeting has been arranged with city clerk to clarify patterns of transaction recording.
 - C. City Treasurer report –
No report received

Public Discussion

If you wish to be heard on any agenda item, please identify yourself and give agenda item.

- V. BUSINESS
- A. OLD
 - 1. Handicapped door service agreement
Additional information is being provided by the remodeling contractor TPG. Tabled
 - 2. I.T.I telephone maintenance agreement
Proposal was submitted by the installer of the telephone equipment to provide maintenance. After discussing the costs, a motion was made by Weins, 2nd by Earle to reject the offer. Motion passed.

B. NEW

1. Discussion on policies
 - must have card to check out and to use the internetReviewed and affirmed existing policy
2. Discussion on use of locked bathroom
 - Safety reasons were discussed and letter from Police Chief Tim Wiley recommended this policy.
3. 2014-2015 Budget
 - Revenue data from city has not been received yet.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Stats from programs, upcoming events
 - Lego club is very active, upcoming fund raiser will take place April 15 at McDonald's
- B. Online library survey
 - Result so far are positive.
- C. Renovation project
 - Children's area is almost completed.
- D. Donation report
 - Current total stands at \$39,363
- E. Wireless Internet project
 - Almost complete except for the YA area
- F. Meeting room
 - Walk-in requests will be honored when the room is available.
- G. Food Program/Gleaners
 - Collection of food will take place March 24th to May 9th
- H. Discussion with Planning Commission/J. Daly report
 - Thomas and Earle met February 18th and provided them with the library's position on any future plans for the downtown area.
- I. Other

VII. ADJOURN

Meeting adjourned @ 9:15 pm

VIII. NEXT MEETING DATE - April 23, 2014@ 7:30 PM