

LIBRARY BOARD OF TRUSTEES MEETING
March 28, 2018

MINUTES

- I. **CALL TO ORDER**
Meeting called to order at 7:30 pm by Powers.
Members present: Powers, Earle, Weins, Lisica,
Members excused: Steffey
Library staff present: Director: Thomas
- II. **APPROVAL OF AGENDA**
Motion made by Lisica to approve agenda as presented, 2nd by Weins.
Motion approved.
- III. **APPROVE OF MINUTES**
Motion made by Powers, to approve minutes as presented, 2nd Earle.
Motion approved.
- PUBLIC DISCUSSION**
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. **FINANCIAL REPORTS**
A. Monthly expenses and revenues – Sandi’s report
Data as of 03/21/2018 for period ending March 31, 2018. Motion made
by Weins, 2nd by Powers to accept as presented. Motion approved.
B. Monthly Fund Report – City Printout –
Received for the period ending 03/31/2018 and dated March 28, 2018.
C. City Treasurer report –
Received report dated February 28, 2018.
- V. **BUSINESS**
A. **OLD**
1. Discussion on strategic plan
Weins will schedule meetings with staff to address the current draft
plan.
Staff prioritized three goals for this year –
a. Teen programs
b. Friends and community -- activities
c. Historical society – digital newspaper....
2. Salary policy – Personnel committee
- B. **NEW**

C. OTHER

A. Energy Analysis report

Tony Golovan of AB Communication & Lighting provided data to save on the costs of lighting. No action taken since renovation contractor has plans on next step of renovation plans.

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Program stats from February programs, upcoming events, programs

- Library staff participated in career night at Anchor Bay High School
- Children's librarian did book talks at the elementary schools

B. Imagine Lawn Care

Contract renewed for the upcoming year.

C. Audit report

The city audit report was received for the year ending June 30, 2017.

Board members were provided the library section.

D. Donation Report -

Current total \$ 52,903.00

E. Anchor Bay Student intern

Paige Miele (High School Senior) will be at the library until June.

F. Art show

Display is scheduled the first week of May.

VII. ADJOURN

Meeting adjourned @ 8:30 pm

VIII. NEXT MEETING DATE - Wednesday April 25, 2018 @ 7:30 PM