

APPROVED 7/24/2019

**LIBRARY BOARD OF TRUSTEES MEETING
June 26, 2019**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:00 pm by Powers
Members present: Powers, Weins, Lisica, Steffey, Earle
Library staff present: Director: Thomas,
Friends representative : Willis
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Powers.
Agenda approved.
- III. APPROVE OF MINUTES
Motion made by Weins, to approve the minutes as presented, 2nd Powers.
Minutes as presented were approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
- No public comments.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Data provided as of 06/17/2019 for period ending 06/30/2019.
Motion made by Weins, 2nd by Steffey to accept financial reports as
presented. Motion approved.
B. Monthly Fund Report – City Printout –
Report received dated 06/17/2019 for the period ending 06/30/2019.
C. City Treasurer report –
Report received dated May 31, 2019.
- V. BUSINESS
A. OLD
1. 2019/2020 Budget issues -
Major issue was the proposed increase of the administrative fees by
the city. Weins reported that the number would be \$25,000.00 as
opposed to the current \$15,000. Following discussion, Powers
presentation a motion to approve the budget as presented by Weins
and to present a Board Resolution to the city as follows:

**Board Resolution
June 26, 2019**

The Board believes that it has a fiduciary responsibility to assure that its millage is invested to support the MacDonal Public Library mission, services and facilities. The Board believes the allocation of the City’s general and administrative

costs to the Library is an inappropriate transfer of a dedicated millage. As part of our fiduciary duty of implementing the voter's intent, the Board will take appropriate actions to challenge such a transfer of the Library's dedicated millage to the City's General Fund.

The motion was 2nd by Weins. Motion passed with all members signing the petition.

2. LaBelle's proposal update
Further details were requested as to subcontracting of various aspects of the plan.
3. Sunday service – follow-up information
Motion made by Weins, 2nd by Steffey to table the item. Motion approved.

B. NEW

1. Set meeting date with Board and Fulltime staff
Thomas has scheduled the meeting for July 24th
2. Approve staff in-service day
Thomas has scheduled program for a date to be determined for staff with an initial agenda of CPR, defibrillator use, community health issues and staff interaction
4. Approve new Board member – replace C. Earle
Application by Annette Duhaime was received. Following discussion, a motion made by Powers, 2nd by Earle to accept for consideration. Motion approved.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from June 2019 and upcoming events, programs
Summer reading program has started.
Parks & Recreation Department has programs with the library
- B. Friend's Report – M. Willis
A letter was received from the Friends expressing appreciation for the kitchen updates. They expressed the increased utility of the facility for library programming and activities of the Friends.
An annual library OPEN HOUSE is planned for September 27th.
- C. New machines – Computers, fax, copier, printer
Five new computers (SLC purchase), new fax machine, office printer and a copy machine which can receive print requests from various devices the public uses
- D. Donation report -
Current total is \$ 60,400.00
- E. Other

VII. ADJOURN

- . Meeting adjourned @ 8:30 pm

VIII. NEXT MEETING DATE - Wednesday July 24, 2019 @ 7:30 PM

.