

APPROVED 8/28/2019

**LIBRARY BOARD OF TRUSTEES MEETING
July 24, 2019**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35 pm by Weins
Members present: Weins, Lisica, Steffey
Members excused: Powers, Earle
Library staff present: Director: Thomas,
Friends representative: Willis
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Steffey.
Agenda approved.
- III. APPROVE OF MINUTES
Motion made by Steffey, to approve the minutes as presented, 2nd Weins.
Minutes as presented were approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
- No public comments.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Data provided as of 07/17/2019 for period ending 07/31/2019.
Motion made by Weins, 2nd by Steffey to accept financial reports as
presented. Motion approved.
B. Monthly Fund Report – City Printout –
Report received dated 07/17/2019 for the period ending 07/31/2019.
C. City Treasurer report –
Report received dated June 30, 2019.
- V. BUSINESS
A. OLD
1. Sunday Library Opening - Discussion with Board and Librarians
Librarians A.Goike, K.Marra, M.Gardella requested that their input be
allowed on the Library Board’s previous discussion of library service
being available to the public on Sunday. Board members noted that
the idea was presented in previous Board meetings but no immediate
action is planned. Further research is needed and the Board does
appreciate contributions from the librarians addressing positive and
negative issues including finance and staffing issues of implementing
the Sunday opening
2. Budget issues – Weins follow-up
Budget submitted to the city was as approved at last meeting.

3. Request a reimbursement of city charges
The administrative fee charged by the city exceeded quoted amount by \$2,279.94. A motion was made by Steffey to request a refund, which was 2nd by Lisica. Motion approved.

B. NEW

1. Interview for Library Board position– Annette Duhaime
Local resident submitted an application for future opening and the library trustees requested a session to exchange ideas and philosophies on library service to the community and the responsibilities of the Board.
2. Interview for Library Board position– Sue Underwood
Unable to attend and is rescheduled for next Board meeting

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from July 2019 and upcoming events, programs
Summer reading program has started.
Parks & Recreation Department has programs with the library
- B. Friend's Report – M. Willis
Open house planned for Sept. 27th
Friends Book Nook has been cleaned and organized
Will hold a book sale on the 1st Saturday of every month
Will participate in city garage sale the weekend of August 10th
Dairy Queen will hold a fund raiser on August 15th
- C. Communication – Selfridge Military Air Museum
Letter received acknowledging donation of obsolete computers and peripherals to the military air museum.
- D. Library of Michigan – Free tools & resource handout
Data sheet was provided by the Library of Michigan providing access and password to the United for Libraries internet site for library trustee. Resources include trustee training, webinars, toolkits, etc.
- E. Donation report - \$ 60,428.00
- F. Other

VII. ADJOURN

- . Meeting adjourned @ 9:15 pm

VIII. NEXT MEETING DATE - Wednesday August 28, 2019 @ 7:30 PM

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